



3rd July 2024

Bewdley Primary School
Stourport Road
Bewdley DY12 1BL

Tel 01299 403796

Email: office@
bewdleyprimary.
worcs.sch.uk

Website: www.
bewdleyprimary.co.uk

Dear Parent/Carer

Re: Starting school and required documents

We are so pleased that your child will be joining us in Reception at Bewdley Primary School from 4th September 2024.

Settling in sessions

In order to make sure that your child's transition to school is a smooth process, we have arranged for the children to attend a morning session on Wednesday 4th September. Children should be dropped off at their classroom between 8.20-8.30 and then collected from the side entrance in to Reception (down the side of the carpark, next to the nursery entrance) at 12 noon. All children will then attend for a full-days from Thursday 5th September onwards.

The settling in period is at the teacher's discretion. If a child is struggling with the transition into reception we will discuss an extended plan with parents/carers.

Parking

Please note that there is no parking available for parents on the school carpark, unless you are a blue badge holder, however these spaces are limited. The on-street parking is also very limited, so we would recommend that you leave in good time to park at the leisure centre and walk down to school. Please note that the layby at the front of the school is for drop-off purposes only. Please do not block or park in the layby at any time as this stops the flow of traffic. Please also take into consideration the changes to the road layout, you may need to allow for extra travel time at peak hours.

Wraparound care

The link below will take you to our RASCALS wraparound care page should you need breakfast/after-school clubs. An account will be created for you on the online booking system once you have completed all of the forms below and your login details will be sent separately.

<https://www.bewdleyprimary.co.uk/page/?title=RASCALS&pid=28>

School Uniform

Branded school uniform is available to purchase from our supplier, Earth Uniform. Please follow this link to our website where you will find more information regarding our school uniform and how to purchase it:

<https://www.bewdleyprimary.co.uk/page/?title=School+Uniform&pid=26>

Please note that it is not obligatory to have branded uniform, plain red jumpers/cardigans and white polos are perfectly acceptable.

Head Teacher:
Miss Amanda Bradley

For your information, I have included a link to the school's term dates for the 2024-25 academic year

<https://www.bewdleyprimary.co.uk/attachments/download.asp?file=4046&type=pdf>

Free School Meals

A lunch is provided for all Reception and Key Stage One children free of charge under the Universal Infant Free School Meal programme, however, we would encourage all parents to apply for Free School Meals through Worcestershire County Council. If you were to qualify, this would allow school to claim additional funds through Pupil Premium. You would also receive additional support with school uniform, trips etc. Applications can be made via the link below:

<https://www.worcestershire.gov.uk/council-services/childrens-services/schools-education-and-learning/free-school-meals>

Required documents

Below you will find links to a number of important documents. **Please complete all of the forms by Monday 8th July 2024.**

1. Child Information Book - <https://forms.office.com/e/Jnk4DVQ980>

This form is for you to complete with details about your child. Reception staff will read through the information you have provided and will contact you if there are any details they would like to clarify or discuss further. If you do not hear from us, then please assume that we have all the information we need.

2. School data forms - <https://forms.office.com/e/6TqGSzkipck>

1. Pupil data catchment forms
2. Procedures for First Aid
3. Ethnic Background record form
4. Permission slips

3. Intimate Care Consent form - <https://forms.office.com/e/yWt6qxSnB6>

Children in Early Years can sometimes need to have support with toileting/accidents, changing clothes etc. This form asks for your consent to give this help either regularly, or occasionally.

4. Birth Certificate

Please can we have a copy of your child's full birth certificate for our records. If you do not have access to a printer, then we are more than happy to photocopy this for you if you bring it into the school office.

5. Sun cream Application Permission form - <https://forms.office.com/e/XbxHkc8amR>

Children in Early Years may not be able to apply sun cream independently. This form asks for your consent to allow Reception staff to apply sun cream during the day if necessary. We do recommend that your child come to school with sun cream on first thing.

6. Evidence Me Permission form - <https://forms.office.com/e/MRv00da0Va>

Information regarding your child's learning in Reception can be shared with you online via this secure site. Your permission is required in order for an account to be created for you.

If you have any questions, please do not hesitate to contact us by phone on 01299 403796, or by e-mail at office@bewdleyprimary.worcs.sch.uk

Best wishes

Amanda Bradley
Headteacher

Debbie Carpenter
Early Years Lead and Reception teacher.