



12 September 2022

Dear Parent/Carer

SCHOOL GATEWAY – RASCALS BOOKING SYSTEM

We are launching a new system which will give parents the control to manage their bookings for Rascals. The system will be going live as of 1 October. This therefore means that any spaces we then have after this date you will be able to view and book accordingly.

The same conditions will apply. You must give 7 days' notice to cancel any bookings without incurring a charge. Sessions must be paid for at the time of booking to secure them. If you pay via Childcare Vouchers or tax credits, we will be loading your credit onto your account to enable you to still book sessions.

School Gateway is available to use via a smartphone app or through the website. Going forward, we will start to move other services across to this system so we would urge you to please take a moment to download it and sign up.

You can download it as an app on your phone by searching the App store for 'School Gateway'. You can also use the following links: -

Apple iPhone users, download the app here: schoolgateway.co.uk/iosdownload

Android phone users, download the app here: schoolgateway.co.uk/androiddownload

Your login details are your email address and mobile number that we hold on your contact record. This will then generate a pin number for you to log on.

Please ensure you have given us accurate and up to date information. You can check and change these details at anytime by emailing the school office.

If you have any questions or would like more information, please visit the School Gateway website here: <https://schoolgateway.co.uk/>

If you have any queries, please do not hesitate to contact the school office by emailing office@bewdleyprimary.worcs.sch.uk or calling 01299 403 796.

Yours sincerely

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