

School Prospectus

Bewdley Primary School
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Welcome to Bewdley Primary School



Jane Woakes, Headteacher

This prospectus is intended to help you find out more about our school. It contains useful information for parents and gives you an insight into day-to-day life at Bewdley Primary School.

We are proud of our school where everyone strives to ensure that all our pupils achieve their best. We pride ourselves on the excellent skills of our staff and will always go the extra mile to ensure our children succeed.

At Bewdley Primary School we aim to provide a stimulating learning environment where children are engaged and challenged, not only to achieve their very best, but also to enjoy and develop a thirst for learning. The curriculum which we deliver is both relevant and challenging and is designed to develop the full potential of all our children.

Our school is a place where children can feel safe and we do our utmost to ensure that all children are happy at our school.

I would like to invite you to become actively involved in our school community and our commitment to your child's education. We recognise that children's educational opportunities are enhanced by the support of families and we proactively engage with parents and carers every day to develop and improve our partnerships.

Our Vision and Aims

Helping Everyone to Achieve Their Best

At Bewdley Primary School, we aim to provide a secure and happy environment where all children can enjoy learning and be inspired to:

- Achieve their full potential by being responsible and aspirational in learning and behaviour
- Appreciate their own and others' importance and identity
- Be thoughtful, caring and active citizens in school and beyond
- Be proud of their achievements and have a strong sense of self-worth
- Develop their imagination through creativity and resourcefulness
- Be resilient and determined to overcome any obstacle





Bewdley Primary School Nursery

At Bewdley Primary School we have a vibrant and flourishing Nursery for children aged 2 to 4.



Bewdley Primary School Nursery

Nursery is located in the Children's Centre which is connected to the main school. The Nursery is open five days a week, term time only. The morning session starts at 9:00am but the nursery will be open for early morning sessions from 8:30-9:00am.

The nursery's core sessions are:

- Morning session 9:00am-12:00 midday
- Afternoon session 12:00 midday – 3pm

2-year-olds - If your child is eligible for 2-year-old funding, the 15 hour funding equates to 5 core sessions, free of charge in our 2 year old nursery. If your child is not eligible for 2-year-old funding, each 3 hour session costs £15.60. Early morning sessions are available from 8:30-9:00am at a cost of £2.25 per session, however, wrap-around care is not available for our 2-year-old children.

3-year-olds (not in their pre-school year) - If your child is 3 years old but is not going into their pre-school year, then they can attend our nursery. All 3-year-old children are eligible for up to 15 hours '3-year-old funding' free of charge, from the term after their 3rd birthday. This is automatically applied and there is no need to apply. There are 5 core sessions available via 3-year-old funding, and 10 core sessions available if you are eligible for 30 hours funding. You can pay for additional core sessions at £13.50 per session and early morning sessions are available from 8:30-9:00am at a cost of £2.25 per session. Wrap Around care is also available from 7:30 – 8:30, 3:00 – 4:20 and 4:20 - 5:30 at a cost of £4.50 per session. These sessions must be booked using School Comms (this will be launched in Autumn 2022. Until then, you can liaise with the school office).

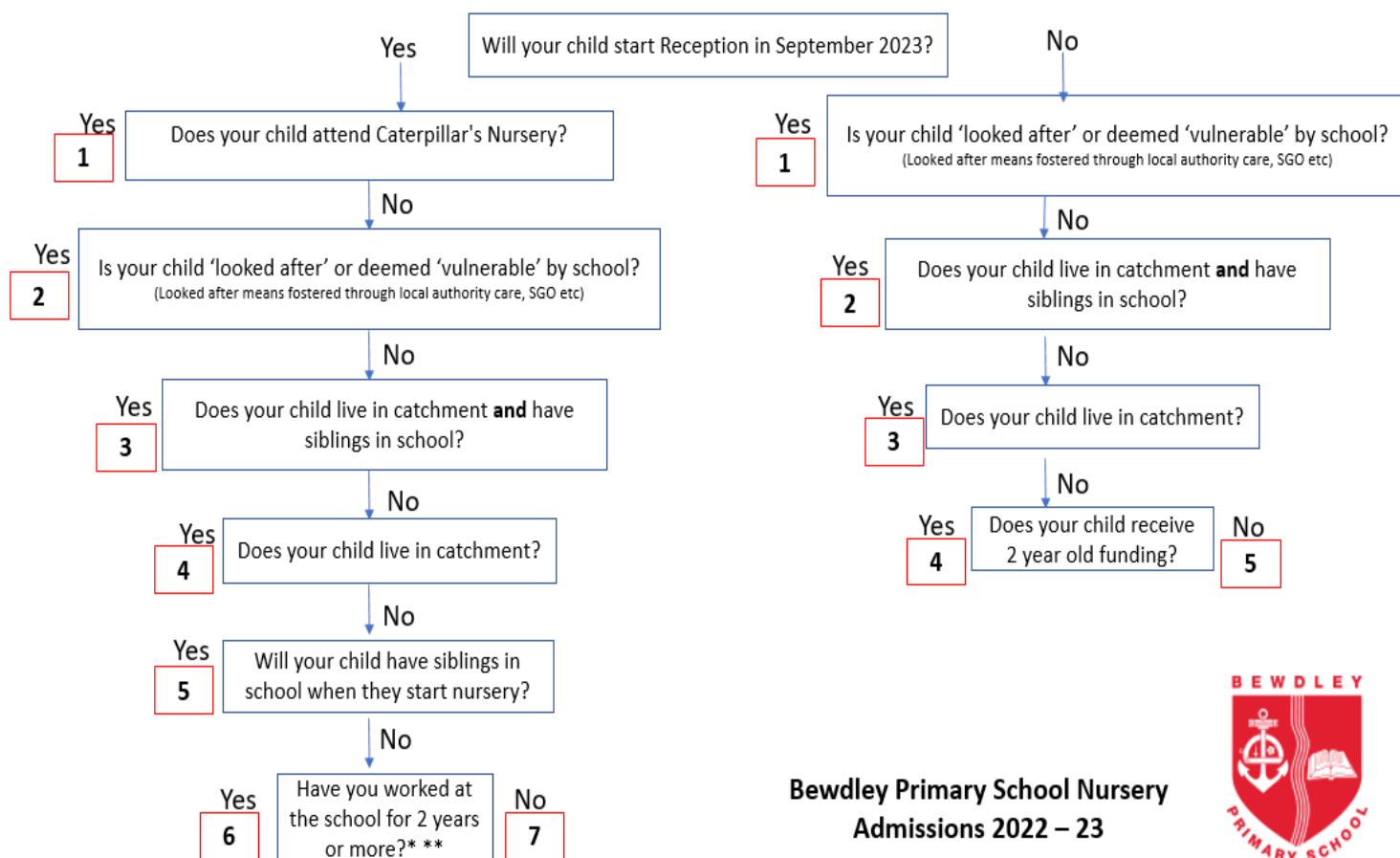
Booking Sessions

You can book between 1 and 10 sessions per child per week. The same sessions must be used each week. The minimum we recommend is two half days, on different days, as, in our experience, children find it extremely hard to settle in nursery if they attend for anything less

than this number of sessions. Those paying for sessions will receive an invoice before each half term and we ask for payment within 14 days of the invoice. Your balance should be cleared before the new half term starts. If not, any non-funded hours will be paused until the balance is cleared.

Admissions Policy Nursery

If we have more children interested in places than we are able to provide places for, children are admitted in the following order:



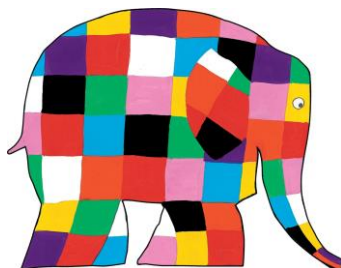
Definitions

'Looked after' means all those currently in the care of a Local Authority or accommodated by a Local Authority under the terms of the Children Act 1989 and children who were previously in the care of or accommodated by a Local Authority but immediately after being looked after, became subject to an adoption, a child arrangement order or special guardianship order.

The sibling connection, as well as brother and sister will include half-siblings, adopted children, step-siblings or a child of the parent/carers address. Children who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

Applying for a Place

To apply for a nursery place you will need to complete and submit the appropriate application form. The nursery application form can be found on our website, alternatively you can contact Mrs Jones (nursery administrator) who will provide you with a copy.



3 - 4-Year-Old Nursery

Elmer's Nursery is a pre-school only nursery, so your child will only attend this nursery from the September before they are going to start Reception. Nursery runs Monday – Friday, term time only.

The nursery's core sessions are:

- Morning session – 9:00am – 12:00 midday
- Afternoon session – 12:00 midday - 3.00pm

All 3-year-old children are eligible for up to 15 hours '3-year-old funding' free of charge, from the term after their 3rd birthday. This is automatic, so there is no need to apply. There are 5 core sessions available via 3-year-old funding, and 10 core sessions available if you are eligible for 30 hours funding. You can pay for additional core sessions at £13.50 per session and early morning sessions are available from 8:30-9:00am at a cost of £2.25 per session. Wrap Around care is also available from 7:30 – 8:30, 3:00 – 4:20 and 4:20 - 5:30 at a cost of £4.50 per session and is bookable via the new School Comms system which will be launched in Autumn 2022. Until then, you can book by liaising with the office.

If a child attends more than one setting, their 15/30 hours funding will be split between those two settings. This means that parents may receive an additional invoice from the settings if there is a shortfall between the Nursery Education Funding received by the settings and the amount usually charged per session.

Please be aware that attendance at either our 2 year old or 3 year old nursery does not guarantee a school place or give any advantage in the application process. You will still need to apply for a school place through the Local Authority, in the usual way.

Bewdley Primary School Admissions Policy

Admission to Bewdley Primary School

Our standard admission is 60 children per year. For the 2022 Reception intake our admission number is 60. Priority in the allocation of places is given to those pupils living in the school catchment area. If places are still available after local needs have been met, requests from parents outside our catchment are encouraged.

How to apply

All applications for a Reception place are made online where you can complete an application form. The closing date is usually the January before the child's entry to school the following September.

To apply -

- Apply online at www.worcestershire.gov.uk/schooladmissions
- You will need an email address
- Admissions will send you an email to acknowledge receipt of your application
- If you do not have access to the internet, you can get online at any Worcestershire library. Join the Library and use your Library card to get one hour of internet access free each day.
- Training on "How to get online" is available free to all Worcestershire Library members.
- After the closing date, you will need to visit www.worcestershire.gov.uk/schooladmissions or telephone: 01905 822700 to request a late application form to apply.

Induction into School

To ensure the best quality provision for 4 year olds, we encourage all pupils to start in the September of the academic year in which they become 5. Prospective pupils and parents/carers will be invited to visit the school on a number of occasions in the term before they start. Pupils will then have the opportunity to begin full time at the start of the academic year in September. We want to ensure that the start to school is as smooth and stress-free as possible. Children may attend part-time for a period of time, if this is deemed to be in their best interests. A consultation may be arranged with the class teacher should a reduced timetable be of benefit to an individual child.

Please note: Parents do not have to send their children to start school in the September after their 4th birthday. Children do not legally have to be in education until the term after their 5th birthday. However, at Bewdley Primary we provide the opportunity for all children to start at the same time.

School Transfers at Times Other than at Normal Age of Entry

How to apply

If you would like to apply for a place at Bewdley Primary School at a time other than at the normal age of entry into Reception, you will need to fill in a 'CA1' application form.

You can download a CA1 form from the Worcestershire County Council website: www.worcestershire.gov.uk Once completed the CA1 form should be forwarded to the

Worcestershire Admissions Team to be processed. You will then be contacted and notified of the decision - normally within 10 school days of the form being received. Where it is not possible to offer a place, parents will be notified of the right of an appeal on behalf of the relevant admission authority, and in most cases an alternative school will be offered.

The School Admissions Team can be contacted at:
schooladmissions@worcschildrenfirst.org.uk

Waiting Lists

If a space is not available for your child, you can apply for your child to be added to the school's waiting list. Waiting Lists for all Worcestershire Voluntary Controlled Schools and Community Schools are maintained by the Pupil Admissions and Transfers Section at WCC and parents need to apply directly to WCC in order to be included.

Please Note: Waiting lists are only maintained until the end of each term. At that stage they will be discarded and parents will need to reapply at the start of the following term if they wish to be included.

The positional placing of applicants on the waiting lists is strictly determined by the Worcestershire County Council Admissions Criteria - places are not allocated on a 'first come first served' basis. This means that an applicant's position on the list is constantly subject to change as other applicants are added to or removed from a list and/or if there is a change in any of the applicants' circumstances (i.e. a house move or sibling entering school etc.)

Allocation of Places

When there are more applications than places, children are admitted according to the following Worcestershire County Council criteria. When applications are being considered, each of the above categories is taken in order as outlined below.

1. Relevant "Looked After" children and previously "Looked After" children
2. Children living within the catchment area who also have a sibling in school (sibling must be in school at the time of application and still be attending at the time of admission)
3. Children living within the catchment area of the school
4. Children living outside of catchment but who have a brother or sister in school (sibling must be in school at the time of application and still be attending at the time of admission)
5. Children of staff at the mainstream school, where the member of staff has been employed for 2 or more years, and/or is recruited to fill a post where there is a demonstrable skill shortage
6. Distance from school – pupils who live nearest to school by the shortest straight line distance

(Please see our Admissions Policy for further details)

A child with a Statement of Special Educational Needs or an Education and Health Care Plan will be offered a place at the school named in the Statement or Plan.

PLEASE NOTE: Pupils who attend the Bewdley Primary School Nursery **do not** get priority into Bewdley Primary at normal age of entry and applicants wishing to transfer to Bewdley Primary at other times do not get preference if they have a sibling in Nursery.

For more in-depth information and advice please contact your 'Home' Local Authority School Admissions Team

Destination of Leavers

At the end of Year 6, most of our children will transfer to The Bewdley School and Sixth Form Centre. Bewdley Primary School is an active member of the Bewdley Pyramid of Schools. All local schools work together to ensure a smooth transition between schools in the pyramid.





RASCALS **(Riverside After School Care and Learning)**

RASCALS continues to be a valuable and essential extension of the school. It provides before and after school care for children at the school. It is not just for working parents, it's a great place for your children to have fun with their friends from school.

Families intending to use RASCALS need to register as users. Registration forms are available from the school office.

RASCALS is fully booked for most sessions. Places can be booked for a complete half term in advance. There is a new booking system being introduced in Autumn term called School Comms. This will allow you to book sessions yourself. However, you will need to pay at the time of booking to secure your place. Places are booked on a first come first served basis until we reach capacity. Please note that should you use Childcare Vouchers or Tax-Free Childcare options, you can liaise with the school office to set this up on the system to allow you to pay.

Opening hours

Breakfast Club

Monday - Friday 7.30am - 8.45am

After School

Monday - Friday 3.00pm to 5.30pm



Rates from September 2020

Breakfast Club

£4.50

After School

1st hour or part hour £4.50

3.00 - 4.20pm - £4.50

3.00 - 5.30pm - £9.00

A late collection fee of £5.00 will be charged for any child collected after 5.30pm and an additional £5.00 will be charged for every 15 minutes late. It may be possible to book 5.30 – 6pm. Contact the RASCAL's team for further information.

Please note that prices are due to be reviewed in Autumn 2022.

The Buildings and Grounds



The school is located in attractive and secure grounds, adjacent to The Bewdley School & Sixth Form Centre on the Stourport Road, Bewdley.

We have 14 classrooms, including a combined Foundation Stage area. All classrooms have the latest interactive whiteboards. We have a large well-equipped hall and outstanding outdoor facilities for learning and play.

We aim to promote the children's self esteem by creating a happy, secure and caring environment. We know and treat the children as individuals, teaching to their ability enabling them to develop at their own pace. We aim to inspire a love of learning, encouraging children to reach their full potential.



Forest School

We have our own Forest School where children take part in regular outdoor activities organised by our trained Forest School



School Uniform

We work hard to achieve high standards at Bewdley Primary School. These standards relate not only to work but also to attendance, behaviour and dress code. School uniform gives the children a sense of belonging and identifies them in the community. All pupils are expected to wear school uniform and the list below has been carefully planned to keep the costs reasonable.

School Uniform

- Grey trousers, grey skirt or grey pinafore
- Grey shorts or red and white gingham dress can be worn in summer
- School sweatshirt, red cardigan or red jumper
- White shirt / polo shirt
- Grey socks, plain grey, red or white socks or tights,
- Traditional black school shoes or black trainers (no pumps or canvas). Sensible sandals can be worn in summer

P.E. Kit

- Black shorts
- White T shirt with school logo
- Spare socks
- Trainers
- Plain Black joggers and a sweatshirt (KS2)

A PE kit bag with the school logo on can be ordered online.

Forest School Uniform

- Long sleeved red top
- Plain black jogging bottoms or leggings.
- Wellington boots may be required at certain times of the year.

School Fleeces

School fleeces are available to order online and are a smart addition to the school uniform.

Coats

Please ensure you child wears a coat appropriate for the day's weather conditions.

Summer caps

Summer caps are available to buy online. In warm sunny weather please ensure your child brings a hat to school and apply sun protection cream before school to protect them from the sun.

Wellingtons for Nursery / Reception Children

Children in Nursery / Reception classes are asked to keep a pair of wellingtons in school for outdoor activities.



Ordering of School Uniform

All our school uniform with the Bewdley Primary School logo on is available to order online from Marks and Spencer. This simple and secure service enables you to order your child's school uniform online and pay using a credit/debit card.

M&S

- Parents should log on to <http://www.mandsyourschooluniform.com> and click on 'Uniform by School' and select the region Staffordshire and Worcestershire to find our school logo and follow the straightforward on screen instructions.
- The garments available within the school's code of dress are listed within the school site.
- Please take advantage of the size guide information to make sure you get the fit you want and allow for your child's growth through the school year.
- Orders will be delivered to your home address (delivery charge is £3.50; all deliveries of £30 and above will receive free standard delivery).



Bewdley Primary School Unisex
S/S Cotton Polo Shirt

Bewdley Primary School Unisex
Pure Cotton T-Shirt

Bewdley Primary School Cotton
Rich Sweat Cardigan

Bewdley Primary School Crew
Neck Cotton Rich Sweatshirt



Bewdley Primary School Cap



Bewdley Primary School Book Bag



Bewdley Primary School Drawstring Sports Bag



Bewdley Primary School Unisex Polar Fleece

Please note the blue T shirt and sweatshirt are for our nursery children only

Labelling of school uniform

To avoid the expensive and distressing loss of your children's clothing at school you need to make sure that all items of uniform are named.

Forest School

Children take part in regular Forest School activities. Parents will be notified of the dates via the school newsletter. Please ensure your child has their forest school kit available in school. Waterproof trousers and tops are provided in school.



Jewellery

Children are not allowed to wear jewellery in school due to the risk of injury to themselves or others. Children who have had their ears pierced are only allowed to wear stud earrings in school.

Mobile Phones

Children are not encouraged to bring mobile phones into school. However, in exceptional circumstances, when a mobile may be needed, parents are asked to put the request in writing and the phone will be kept in the school office during the school day.

Book Bags

Children will be given a book bag with the Bewdley Primary School logo on free of charge when they start in Reception. These protect home reading books and are simple to fasten for younger children. Replacement book bags are available to purchase online.

Start and end times for September 2022

Having found the staggered start and finish times during the last two years very effective in reducing the number of cars parked along the road, we have decided to keep this to a certain extent in the new academic year. We hope these times will keep any waiting times between key stages to the minimum and reduce congestion outside the school.

These are our start and collection times from September 2022. We have taken into consideration our increased number of children and the need to stagger times to limit the number of families arriving at the same time. We also want to avoid a clash with the high school times.

Arriving at School

Parents and children in Years Rec – 6 should use the side gate into the playground. Parents and children in Reception should use the path by the side of the pond (and new classroom) via the playground to enter the Reception area and then exit via the Nursery play area gate back on to the playground to allow for a one-way system due to the narrow pathway. The main entrance is used when visiting the school during the day.



Morning drop off times

8.25am – 8.35am Reception and Key stage 1

The school gates will open at 8.20am. The classroom doors will close at 8.35am. If you arrive after 8.35am you will have missed the register and will need to enter school via the school office to register your child.

8.35am – 8.45am Key Stage 2

The classroom doors and school gate will close at 8.45am. If you arrive after 8.45am you will have missed the register and will need to enter school via the school office to register your child.

We would encourage families to use the drop facility via the school layby wherever possible and for older siblings to take their younger siblings to their class before going to their class entrance.

We will make sure that a member of staff continues to monitor the layby and gate.

The school gate will be locked at 8.50am so please ensure you have left the playground by then.

Arriving Late

After 8.35am (Rec and KS1) / 8.45am (KS2) the classroom doors will close and pupils arriving late should come through the main doors to the school office where parents need to report a reason for being late which will be recorded by a member of the office staff.



End of school day times

3.00pm

Reception and Key Stage 1

3.10pm

Key Stage 2

Our older children are encouraged to arrange a meeting place outside school to reduce the number of parents on the school grounds

School Procedures

Parking outside school

Please be considerate when parking outside school. It is illegal to park on the zig zag areas. Do not park on footpaths and near to road junctions. A barrier is in operation in the school car park from 8am to 4.30pm. Please be aware that only authorised staff and visitors will be able to use this facility. The barrier system is part of our commitment to improving safety at school by reducing traffic on the school site. Parents dropping off and collecting children from RASCALS can access the car park before 8am and after 4.30pm. Please do not try and enter the car park before 4.30pm. This is because children are leaving after school clubs until 4.30pm. There is no pedestrian access through the barrier. Please use the footpaths not the car park to access and leave school. Do not attempt to walk under the barrier as this could activate it, putting you and your children in danger.

School car park and lay by parking for parents and children

Due to the increased numbers of people who have requested the use of the disabled spaces in the school car park we are aware that it could become extremely overcrowded at the start and the end of the day, and in turn become a safety issue to pedestrians and other vehicle users. To alleviate this problem, the following arrangements have been put in place and we ask parents to adhere to them. The safety and wellbeing of our children is our priority whilst also trying to meet the needs of disabled badge holders. Please help us to keep our children safe.

School car park

Parents who have a prior agreement based on the disability/needs of their children may be able to park on the car park however arrangements will be made directly with these parents. The car park will be locked. No blue badge holders (without prior arrangement) will be admitted into the car park. Please do not attempt to access the carpark – you will not be permitted in and will have to reverse back out onto the road.

School Layby



Morning 8:20am – 8:45am - Drop off only No Parking

The layby will be staffed – cars can drive in and parents can drop off their children at the end of the layby. The children can walk along the school path to another member of staff who will guide them to the school main gate



Afternoon 2:45 -3.30pm – Disabled Parking only

6 spaces for blue badge holders to park and collect their children on a first come basis

Walking to School

We encourage all families to walk to school whenever possible because of the health and social development this promotes. Please consider this as an option; it is healthier, more sociable and eases congestion.

Travelling to and from school independently

We encourage Upper Key Stage 2 children to walk to school independently if parents feel it is safe to do so.

Cycling to school

In Year 5 children participate in the Bikeability cycle safety scheme. All children cycling to school must wear an approved cycle helmet.

Scooters

Some children come to school on their scooters. Please make sure they get off them at the school gate and do not ride them on the school grounds.

Home time

Class Teachers need to know if anyone different from usual is meeting your child. Please notify the school if you are delayed and your child will be kept in school awaiting your arrival.

School Assemblies

The children have an assembly each day in school. These vary from a full school assembly in the hall to individual class assemblies in the classroom. There is also a weekly singing assembly for the whole school and an assembly where the children's achievements during the week are celebrated.



Playtime

The tarmac areas are used all year round and the grass when the weather permits. Classes have allocated play times to play on the Adventure Playground. Children can use the quiet area where there are tables and benches set aside for reading and board games. They can enjoy various play equipment including footballs, skipping ropes, hoops and hopscotch.

Ball Sports Areas

The school is fortunate to have two fenced-in ball sport areas with markings for a range of ball sports. Access to these areas is controlled to avoid accidents caused by younger and older children playing ball sports in the same area.

Wet Weather Playtime

Children stay in their classroom if the weather does not allow them to play outside, although this is rare. Each class has a box of toys including puzzles, board games, cars, colouring books and pens for 'indoor playtime'. Teachers and Teaching Assistants take it in turns to supervise the children during playtime.



Food and Drink at Bewdley Primary School

Water Bottles for in class

Children have free access to water during the day. Please provide your child with a freshly filled water bottle each day. (Please note: no juice, squash or flavoured water except for in lunch boxes.)

Morning Fruit

Children in Reception, Year 1 and Year 2 are given a piece of fruit each morning funded by a National Healthy Eating Scheme.

School Milk

Milk is provided free of charge for all children in Nursery and Reception.

Lunchtime - School Meals

Lunchtime 11.45 – 12.45pm Reception and Key Stage 1
 12.15 - 1.15pm Key Stage 2

St Anne's Primary School in Bewdley provide our school lunches. Each day there is a selection of freshly cooked main meals, jacket potatoes, sandwiches and a choice of puddings, fresh fruit or yoghurt. A salad bar and fresh water is available at lunchtime for those having a lunch provided by the caterer.



A lunch is provided for all Reception and Key Stage One children free of charge and we encourage our children to take up this offer. For the remainder of children meals cost £2.30 each day. You can select the days your child receives meals, you do not have to order a complete week.

Ordering and paying for lunch

All lunches must be ordered in advance by the Thursday of the previous week. This includes children in Reception and Key Stage One who do not have to pay. Parents can order and pay for meals on Parent Pay. You can choose from a meat or vegetarian meal or a range of jacket potatoes and sandwiches.



Children are still able to bring a packed lunch if they prefer but the scheme is aimed at providing Reception & KS1 children with a balanced meal and a range of foods to try as part of developing a healthy lifestyle.

Pupil Premium and Free School Meals

What is Pupil Premium?

Pupil Premium funding is allocated to schools based on those children who are in receipt of Free School Meals (and those who have been eligible in the last 6 years), and those children who have been looked after continuously for more than six months.

Are you eligible to apply for Free School Meals? Please Apply!

Being eligible for a free school meal has many benefits for our children. It not only provides the learner with a midday meal but funds additional support and benefits directly to the family.

Please note that ALL Reception, Years 1 and 2 children will receive a provided lunch. This is different to the Free School Meal benefit which you must apply for to access the following:

- Funding towards school trips including residential trips such as Manor Adventure in Year 4 and Arete in Year 6.
- Discounted rates for music lessons from Year 3 onwards
- £35 worth of school uniform each school year
- Additional learning support for individuals when needed
- Funded after-school club place for one club each term

We strongly encourage eligible parents/carers to apply for this status. It will not affect any other benefits being claimed.

From April 2018 the criteria used to determine which pupils are eligible for Free School Meals (FSM) was updated to reflect the introduction of Universal Credit and the phasing out of other income-based benefits. The updated criteria have been introduced following a public consultation which is listed below:

- Universal Credit, provided claimants have an annual net earned income not exceeding £7,400 (£616.67 per month)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit, provided they are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by HMRC
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit

You can register your child for Free School Meals if you get any of these benefits listed above. Applications are made to Worcestershire County Council. If you think your child may be eligible for free school meals, please contact the school office for an application form. The office staff will be more than happy to help any eligible parents/carers apply. You are welcome to pop into the school office or phone 01299 403796. Alternatively, you can make an online application via the Worcestershire County Council website.

Absence / Attendance / Punctuality

Reasons for absence

Children can be absent from school through ill-health, medical treatment, religious observance, education elsewhere and due to special circumstances approved by the Headteacher. Absence for reasons other than those allowed is classified as an **unauthorised absence** and is recorded as such against the child's annual rate of attendance.

There is no authorisation given for **holidays** taken in school time unless deemed to be **in exceptional circumstances**. Common examples are where parents are members of the armed forces or emergency services where leave is fixed, or where written evidence can be produced from employers stating that holiday leave can only be granted in term time dates. Application for leave of absence should be made on the form obtained from the school office and with six weeks' notice. Every application will be considered on its own merits. A decision will be provided in writing. The criteria used is imposed by government legislation and has been agreed by the Bewdley pyramid of schools.

Notifying school of absence

Where a child is absent for one of the allowed reasons and this is known in advance parents should provide written notice of the absence prior to the start of the absence. This prior notice will be entered onto the electronic register.

Where an absence is not known in advance, the parents have a responsibility to communicate the absence to the school on the first day of absence. **There is a dedicated option on the**

school answerphone to leave messages explaining the absence. Office staff will enter the appropriate code for the absence on the child's record. If the illness or reason for absence is such that a longer period of time is needed, parents should keep the school informed either by letter or phone calls. Parents may wish to send in a letter to the class teacher explaining an absence when the child returns. Where notice of absence is not received by 9.30am the school will contact parents by phone to enquire about the reason for absence. All contacts will be phoned until an answer is obtained and a reason for absence is established. If no reason for absence is given, it will be marked as unauthorised.

Monitoring Attendance

- Half-termly meetings are held between the School Attendance Officer and the Headteacher to identify any persistent absentees or any pattern of absence or lateness which might give cause for concern.
- Parents of pupils whose attendance falls below 90% will be informed of the school's concern and the pupil will be monitored. (Letter 1) If the absences are unauthorised the case will be referred to the **EIS** (Education Investigation Service)
- If attendance falls below 85%, parents will be issued with a second letter inviting them in for a meeting with the Headteacher to discuss ways of improving attendance and how the school may best support the child. (Letter 2)
- If parents persistently fail to inform the school of the reason for their child's absence, they will be sent a letter informing them that all future absences will be unauthorised unless medical evidence is provided. (Letter 3)
- If there are more than five days of unauthorised absence due to taking an unauthorised holiday and the pupil has attendance of below 90%, the E.I.S will be informed and both parents will be issued with penalty notices. Parents will be warned of this. (Letter 4)
- In extreme cases where persistent absence is recorded, penalty notices have been issued and the school cannot offer any more support, the E.I.S will proceed to prosecute.

Punctuality

Punctuality is important in providing an effective start to the day and developing children's responsibility for their learning. It is a key responsibility of parents to ensure their child is ready for school at the start of the day.

Improving Punctuality

Where children are late once or twice a week, for several weeks, the school Attendance Officer will issue a letter expressing concern at the lateness. Where there is a **persistent pattern of lateness, parents will be invited to discuss the matter with the head teacher.**

All lateness after registration has closed i.e. after **9.15am** must have a written reason for lateness in the school late book. **This late arrival will be classed as an absence.** Where a pattern of *lateness after registration closes* persists the head teacher may refuse to accept the reason and the lateness will be recorded as **unauthorised absence**, in accordance with national instructions.

Recording of Absences and Lateness

This is recorded on the electronic SIMS system. Codes and comments can be entered by the class teacher or the Office staff. The most common codes are

- I – illness
- M – medical/dental appointment
- C – other authorised circumstance eg funeral, family crisis, transport
- L – late before registration closes (number of minutes late can be noted)
- U – late after registration closes i.e. after 9.15 (deemed unauthorised by headteacher)

Promoting Good Attendance

100% attendance for each term is rewarded with a certificate and a small prize. 100% attendance for the whole school year is rewarded with a certificate and a gift voucher.

Medical Procedures

Medical Information

Parents are urged to inform the school of any relevant medical or other history which could affect the education or social development of their child. Any such information will be treated in the strictest confidence by any member of staff concerned with the child.

Sickness and diarrhoea

To avoid the spread of bugs, please keep your child away from school and nursery for 48 hours after the last time they are sick or have diarrhoea.

Medicines in school

If your child needs to have medication at any time during the school day, details must be written on a standard form kept in the office. Only medicine prescribed 4 times per day needs to be given in school. Our Medicines in School Policy can be found on the school website.

Medical Appointments

Where possible, routine medicine and dental appointments should be made for holidays or outside school times. If this is unavoidable, please notify the class teacher beforehand in writing. When collecting your child for their appointment please report to the school office first.

Headlice

Headlice are sometimes a problem in school. We recognise that headlice is no reflection on the hygiene of a family as infestation can occur on any hair. When headlice are found on a child we will ask parents to treat the problem as soon as possible.

Sun Protection Cream

During hot weather please ensure you have applied sun protection cream to your child before school. Also make sure they bring a sun hat to school. During playtime and lunchtime children will be encouraged to play in the shaded areas.



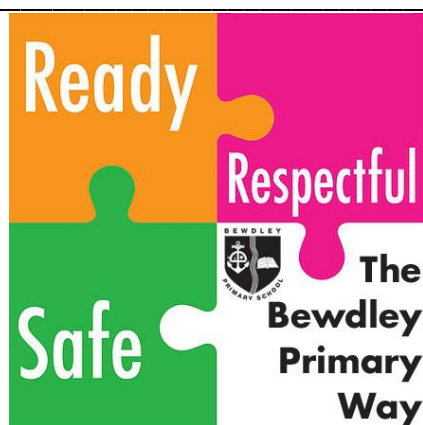
Achievement Awards

Each Friday we have a celebration assembly, celebrating all the learning for the week, Times Tables Champions, Spelling Shed and AR awards. We send out 'Above and Beyond Alerts' as emails as and when they occur. This means we can send them on all the times a child exceeds expectations. Below is a picture of the award so that you can see what it will look like and you will know it is not spam!!



Positive Behaviour Policy

Our school aims include encouraging the children to think for themselves, make informed decisions and behave in a responsible way. Good behaviour and respect for each other is always expected. The children are required to follow the guidelines set out in our Golden Rules.



School Rule Rewards

When we keep our School Rules we are rewarded by:

- ✓ A thumbs up
- ✓ A clap from our class
- ✓ Receiving points on Class Dojo
- ✓ Sharing our success with another class or grown up in school
- ✓ Sharing our success at home
- ✓ An above and beyond alert

Low Level Disruption

For the classroom environment to be conducive to effective learning, we aim to eliminate low level disruptive behaviour - firstly, by reinforcing positive behaviour but also through monitoring unwanted behaviour.

To ensure consistency we use a tracking sheet. The way that this works is as follows:

Incident	Consequence
<i>Reminder of expectations</i>	<i>Verbal warning</i>
<i>Warning</i>	<i>Written warning against name on sheet Code given for unwanted behaviour</i>
<i>1</i>	<i>Last out at play/lunch/home time Code given for unwanted behaviour</i>
<i>2</i>	<i>5 minutes working alone Code given for unwanted behaviour</i>
<i>3</i>	<i>5 minutes in another class Code given for unwanted behaviour</i>
<i>4</i>	<i>5 minutes with Mrs Woakes Code given for unwanted behaviour Parents informed</i>

Codes will include:

T – Talking (when this is not appropriate) OT – Off Task CO – Calling Out
D – Disruptive NC – Non-compliance with instructions R- Rude U – Unkind

The head teacher receives the tracking sheets at the end of each week and, should there be no improvement in a child's behaviour, we may contact parents to discuss an individual behaviour plan.

We encourage all parents to talk to their child about expectations and follow up with appropriate consequences if a child has reached number 4 on the sheet. Teachers may also talk to you if your child is persistently being recorded for low level disruption behaviour.



Safeguarding and Child Protection

Bewdley Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. We pride ourselves on our safeguarding practice and much of this involves the close working partnership that we have with our parents. We have a number of policies and procedures in place that contribute to our safeguarding commitment, including our Safeguarding Children Policy.

Sometimes, we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with parents/carers first, unless we have reason to believe that such a move would be contrary to the child's welfare.

We actively support the Government's Prevent Agenda to counter radicalism and extremism, and Operation Encompass to support children and young people exposed to domestic abuse.

Useful Contacts:

- Designated Safeguarding Lead: Mrs. Jane Woakes
- Deputy Designated Safeguarding Lead: Mrs. Jacqui Bennett and Mr Will Pritchard
- Safeguarding Governor: Mr. Martin Saunders
- LAC Co-ordinator/SENDCo – Mrs. Jacqui Bennett
- Early Years Safeguarding Lead – Mrs. Jane Woakes
- Prevent Lead – Mrs. Jane Woakes



Jane Woakes - DSL



Jacqui Bennett – Deputy DSL



Will Pritchard – Deputy DSL

Bullying Policy

We recognise it is the right of all children to come to school without fear of being hurt, ridiculed or mistreated. Where the school becomes aware that bullying may be taking place, the matter will be discussed with the children involved and monitored over a period of weeks. If it appears to have been resolved no further action is taken. However, if it appears to not have been resolved, the parents of those involved will be contacted to have the situation explained and support for a resolution. They should expect that the matter will be promptly investigated and where concerns are justified, to be provided with a plan of action and receive updates on the implementation until such time as the situation is resolved.

Parent Concerns about Bullying

Where a parent has concerns about bullying, they should contact the class teacher or head teacher. They should expect that the matter will be promptly investigated and, where concerns are justified, be provided with a plan of action and receive updates on the implementation until such time as the situation is resolved.

Action to be taken in cases of suspected bullying

1. Encourage your child to tell their teacher if they are upset or hurt by someone else's behaviour.
2. Discuss the matter with the class teacher as soon as you are aware of a problem
3. Agree a course of action and arrange a time when you can return to review the situation.
4. If the problem continues arrange a meeting with the class teacher and head teacher.

Policy on Positive Handling of Pupils

If staff become aware of, or have a need to become involved in, situations where a child may be at risk of hurting themselves or others, if the behaviour of a child seriously disrupts good order in the school or causes damage to property, staff may need to take steps to intervene physically. In such circumstances, staff will follow the school's policy for dealing with such situations. Any parent wishing to view this policy may do so on the school website.

Charging Policy

All educational visits which take place wholly or mainly during school hours are free of compulsory charge. However financial reality dictates that many of these would not take place if parents did not make voluntary contributions towards the cost. Trips which take place mainly or wholly outside normal school hours, are subject to a charge to cover the cost, but attendance is voluntary. We understand that for those experiencing financial hardship these costs can be difficult to meet. In such cases, please contact the head teacher in confidence to resolve the difficulty.

Bewdley Primary School Policies

All our school policies can be found on our school website at www.bewdleyprimary.worcs.sch.uk

Communications and Parent Involvement in School

We recognise the importance of good communication between the school and home, and aim to achieve a two-way information flow between parents and teachers. We encourage and welcome parents in the life of our school. We believe it develops a shared understanding between home and school which benefits each child's education.

Parents help in school

We welcome all offers of help at school. There are many ways to help:

- In the classroom to support groups
- Listening to individual readers
- Help washing paint equipment and clearing up
- Making resources/cutting out at home
- Become involved with Bewdley Primary School's PTFA



School weekly newsletter

Every Friday, a school newsletter detailing events and achievements during the past week in school is loaded onto the school website. It also gives information on future activities, including PTFA fundraising events.

Parent Information Evening

Parents may have questions about a new class and the change of routine. There is a 'Parent Information Evening' in September when class teachers clarify the routine and outline

expectations for the coming year. Parents have the opportunity to ask general questions and there is also a chance to meet the School Governors.

School Website www.bewdleyprimary.co.uk

The school website provides valuable and up-to-date information for parents and children. Each year group has a dedicated page in the 'Our Learning' section.

Text messaging

Parents receive reminders and messages by text. Please make sure the school office has your correct mobile number.

Parents' Evenings

Parents' Evenings are held twice a year. Parents are invited to discuss their child's work with their class teacher and it provides an important opportunity to receive feedback on your child's progress. We expect parents to come along to these evenings to celebrate their child's achievements and find out how they can continue to support their learning.

Child's School Report

Parents receive a written report towards the end of the summer term on their child's progress during the last school year. You are asked to complete and return a reply slip to confirm you have received the report.



Parent contributions to the School Development Plan

Questionnaires are regularly sent out to parents and children covering various aspects of school life. Feedback from these provide valuable information which is used to contribute to the School Development Plan.

Parent View



Parent View gives you the chance to tell Ofsted what you think about your child's school. Parent View asks for your opinion on 12 aspects of your child's school, from the quality of teaching, to dealing with bullying and poor behaviour. It also asks for your opinion on five aspects of your child's welfare.

Ofsted uses the information you provide when making decisions about which schools to inspect, and when. By sharing your views, you'll be helping your child's school to improve. You will also be able to see what other parents have said about your child's school and view the results for any school in England. To complete the questionnaire, follow the link

<http://parentview.ofsted.gov.uk> or click on the link on our school website home page www.bewdleyprimary.co.uk. You will need to log-in to complete the questionnaire. Email addresses are used to help prevent site misuse. Only Ofsted will have access to this information.

Talking to the teachers

Teachers are always willing to talk to parents. It may be difficult at the beginning of the day when the children are coming into the classrooms. If it entails more than just a message, it may be appropriate to arrange a short appointment at a mutually convenient time.



School Complaints Procedure

The school's relationship with parents plays an important part in providing a partnership which is centred on children achieving their best in all aspects of their education. The school strives to provide many opportunities for parents/carers to communicate their views or concerns.

Opportunities to raise concerns before initiating a formal complaint.

- **Meeting with the class teacher**

In the first instance, any parents/carers concerns about their child's time at school is usually addressed by talking to the class teacher.

- **Meeting with the headteacher**

Where a meeting or series of meetings with the class teacher does not successfully address the concern, parents should request a meeting with the headteacher.

- **Meeting with other school staff**

It may sometimes be helpful for the parents/carers to meet with a range of staff following these initial meetings. This may include: teacher and head teacher together, Key Stage Leaders, SEND Coordinator (Special Educational Needs and Disabilities Coordinator) and outside agencies.

- **Contacting Governors**

Parents/carers should also feel free to raise matters with governors about school policy and organisation at any time. This can be done by writing to the Chair of Governors c/o The School Office or by email to governorchair@bewdleyprimary.worcs.sch.uk

If the complaint is not about policy or organisation, the formal complaint procedure should be adhered to and be brought to the attention of a member of staff in the first instance.

Making a Formal Complaint

On rare occasions, parents/carers may feel the school has not addressed the issue to their satisfaction through the approaches set out above. When this happens parents/carers may want to seek redress through the Formal Complaint Procedure. The full Formal Complaints Procedure can be found on our school website.



Information you need to give to school

Parents' Contact Details and Numbers

All parents are asked to complete a confidential information form. The form details all people who have any legal responsibility for a child and anyone else who could be contacted should an emergency arise when parents or carers are unavailable. Please ensure that the details are kept up to date in case of illness or an accident.

If you are a parent who is not living at the same address as your child, you may wish to receive information from school. This would include school reports, parents' evenings and other school events. Please send a copy of your current address to school and we will try to keep you informed. Please notify your former partner that you are receiving information from school. Weekly newsletters are available on the school website.

Permission Slips

A parental permission form for offsite visits, medical treatment and use of photographs needs to be completed for each child. This will be valid for the whole of your child's time at Bewdley Primary School. Every time your child goes on a trip or event outside school a consent form will be sent home or electronically via ParentPay. This consent form must be completed and signed by a parent/carer in order for your child to take part.

Sending Money into School / Parent Pay



Bewdley Primary School operates a cashless system and most things are paid for via ParentPay. However occasionally when you do need to send in cash (eg) PTFA events and charity days please ensure you send the correct amount in a labeled and sealed envelope.

We will send you an activation letter containing your activation details to enable you to set up your Parent Pay account. If you have more than one child at a Parent Pay school/s you can add them to a single account, providing one login for all children at Parent Pay schools.

Payments can be made online for items such as dinner money, school trips and uniform. Using a secure website called Parent Pay you will be able to pay online using your credit or debit card. Parent Pay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like.

It is not possible to pay by cash or cheque. All parents will be given a Parent Pay Account. Please contact the school office who can help you to access your Parent Pay account. A computer is available in school for parents unable to access the internet at home.

RASCALS payments will be using a new system, Schools Comms, as of September 2022 and details on how to make payments and navigate the system will be circulated.

Curriculum Policy

Policy Statement

At Bewdley Primary School we aim to provide the children with a curriculum which is broad, well balanced and above all stimulates the children to learn through, where possible, firsthand experiences. In addition to acquiring skills and knowledge, we aim to help the children grow in confidence and maturity so that they can develop the ability to wholeheartedly pursue academic, social and cultural activities later in life.

We have developed a creative approach to our curriculum where we embrace the opportunities on offer both locally and globally to enhance learning. We fully comply with the National Curriculum and the Early Years Foundation Stage requirements, but weave these through a variety of topics in order to enrich the experiences of the children as well as develop skills. It also includes the 'hidden curriculum', or the values the children learn from the way they are treated and expected to behave. We aim to teach children how to grow into positive, responsible people who can work and co-operate with others while developing knowledge and skills, so that they achieve their true potential.

Aims and Objectives

The aims of our school curriculum are to:

- Enable pupils to reach high standards of attainment

- Develop inquisitive minds, a spirit of curiosity and a passion for learning
- Provide wide and varied education experiences, which are based on the Foundation Stage Curriculum and the Key Stage 1 and 2 National Curriculum
- Be respectful and productive members of the community
- Weave links across subjects through the use of topic work
- Identifying areas of interest to capture pupils' curiosity
- Using a range of teaching styles to encompass the different learners within the classroom
- Planning themed weeks to encourage creativity and innovation (e.g. Book Week, Science Week, Arts Week)
- Whenever possible, promote experiential learning outside of the classroom (eg. trips and visitors)
- Allow children to have autonomy with their own learning

Our full Curriculum Policy can be found on our school website.



Home Learning

At Bewdley Primary School, we recognise the value and impact of learning that takes place outside the school day and want to fully support our parents and carers in providing opportunities for pupils to practise, build upon and enhance the skills, knowledge and understanding that are part of their school curriculum.

Time at home spent with family members doing a range of activities supports both educational, emotional, physical and social wellbeing. Taking a walk in the park, visiting shops, handling money, watching films and news reports (for older pupils), playing games, cooking, making things, just talking things through etc. provide really valuable learning opportunities. In school, we try to provide 'real-life' learning experiences, so pupils understand why they are learning something. All the learning at home is real life! Writing invitations, shopping lists, thank you letters have a genuine purpose. It is our belief that children who are happy, confident, have a strong sense of identity and belonging and a love of learning are much more likely to be successful at school and beyond.

We all want our children to achieve the best they possibly can, but this isn't necessarily about doing more schoolwork at home, it is about doing other learning at home to enhance what is being done in school.

We believe that the activities suggested better support the learning, progress and wellbeing of our pupils than simply repeating worksheet-based tasks. However, only parents/carers can decide on how much is appropriate as we do not know what individual pupils' family life and commitments are.

Literacy

It is **absolutely vital** that all children are encouraged to read and be read to **every** day even if it is only for 10 minutes. Reading enables children to access and understand all aspects of the curriculum. Additionally, children who read and are read to, often have a greater range of vocabulary, understand how grammar and punctuation is used, are able to recognise when their spelling is incorrect, have a good imagination, are able to apply techniques to their own writing and have a good general knowledge. All of this supports greater achievement in phonics, reading, writing, spelling, grammar and punctuation assessments. You do not always have to use the child's school reading book – use other texts as well to encourage a wider range of reading. It is useful for us to know what has been done at home and any specific difficulties your child has had so this information can support opportunities provided in the classroom.

On the school website are lists of the words that children in each phase should be able to spell. This can help parents/carers to identify these words when reading with their child and perhaps to discuss the trickier ones and think about ways to remember these. Please remember that we are teaching all of this in school – we do not expect you to do all the work – however, any further opportunities to practise or reinforce will clearly benefit your child. There is also a list of ways to reinforce spellings as children learn in different ways. Try a variety of ways until your child finds the way that supports their learning best.

Maths

The school website is updated on a half termly basis with activities that can be done which will support your child with their maths learning, based on the objectives that are being covered that half term. We also provide some useful web links to other activities.

It is very important that children learn their number bonds to 10, 20 and 100 etc. (e.g. $1 + 9 = 10$, $10 + 90 = 100$ etc.) and multiplication facts. This needs a constant drip feed and recall which cannot always be done during lessons. Any additional practice of this would be really supportive for your child's mathematical development.

Don't forget that practical maths is a fabulous way to develop skills and for children to appreciate maths in the real world. For example, measuring weights for cooking, measuring during DIY projects, distances on journeys, money calculations when shopping or simply identifying numbers when round and about. Look for opportunities and share them with your child.

Topic

Pupils in Reception and Key Stage 1 are encouraged to carry on with their learning outside the classroom following interests that have been inspired in class. Each class has a Homework Heroes Board where children's work is celebrated.

In Key Stage 2, pupils are given the opportunity to undertake a project at home, at least once a term. This project enables pupils to lead their own learning within a theme and allows for self-organisation, the development of creativity and inspiring a love of learning. The work brought in is exhibited to other pupils, and sometimes parents and carers, where children can explain and present what they have done. They will be given verbal feedback on their work both from the teacher and their peers.

Additional Learning

Where we feel that a child will benefit from specific practice in a particular area, they will be given individual activities to support this. This way we can bespoke the learning to the child's needs at any time rather than giving blanket homework which may or may not be supportive to the individual child.

We are always delighted to see any other learning a child has undertaken outside of school and, where possible, would encourage them to bring this into school so that it can be celebrated in school as well.

Extra Curricular Activities

After School Clubs

To enhance the children's experiences of school we encourage them to take part in after school activities appropriate to their age and interests. These may take place after school or during lunchtime. We are also fortunate in hosting activities provided by outside agencies. The following list of clubs is representative of those we run during the course of an academic year.

- | | | | |
|------------|--------------|------------------|-------------|
| • Football | • Drama | • Karate | • Crochet |
| • Archery | • Gymnastics | • Choir | • Tennis |
| • Fitness | • Cricket | • Boxercise | • Rounders |
| • Computer | • Cookery | • Flute/Recorder | • Tag Rugby |

Details of the clubs are listed in the school newsletter and children can choose which they wish to attend. Some are free of charge and some have a weekly charge.

School Choir



The school choir's commitment, hard work and enthusiasm is a credit both to themselves and the school. We also have a thriving school band. The choir and band regularly perform at events across the Wyre Forest. We are very proud of their performances, representing the school in the community. Children meet at lunchtime to practice.

Individual and Group Music Lessons

Children in Key Stage 2 are encouraged to take part in various musical extra-curricular musical activities. They have the opportunity to learn a variety of musical instruments including keyboard, guitar, piano and drums.

Sports Day

The school has a Sports Day in July. The sports day is an important and inclusive event in the school calendar and some of the aims and objectives are:

- to give children the opportunity to take part in a whole school sporting event
- to promote health and fitness
- to give children the opportunity to demonstrate skills learned during their time at school
- to work together in House teams
- to have fun

Parents are invited to come along to Sports Day and enjoy a family picnic when weather permits.

Bewdley Primary School PTFA

Bewdley Primary School PTFA is a registered charity and is made up of Mums, Dads, Grandparents and teachers. The PTFA contribute to a wide range of activities in school. Each year the PTFA raises valuable funds to buy all those special extras for the children. These have included the waterproof overalls for Forest School and the cost of coaches to The Birmingham Repertory Theatre at Christmas. The children really enjoy the activities and events organised by the PTFA and it is an added bonus that the activities also raise money for the school.

Events organised by the PTFA include –

- Christmas events
- Summer Fairs
- Discos
- Film Nights
- Quiz Nights
- Family Bingo
- Mother's Day and Father's Day shops
- The Chocolate Hamper Easter Raffle



How can you help?

- By becoming actively involved in the running of the PTFA, either by becoming a committee member, or by registering as a helper.
- By helping to organise an event.
- By coming along to the PTFA events and bringing your friends and family.
- By providing contacts with organisations who may be able to help with sponsorship or a raffle prize.
- Helping out when you can – maybe just an hour to help run a stall at the Halloween Disco!

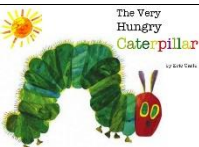
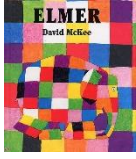
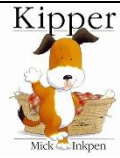
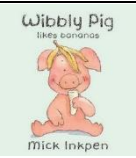
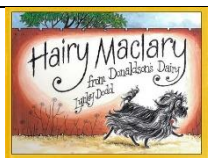
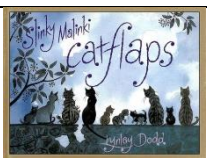
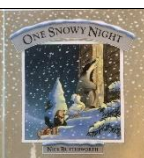
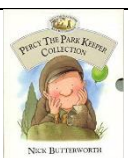
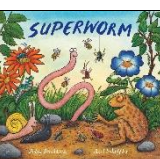

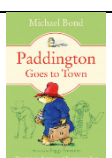
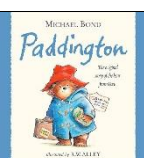

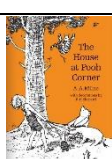
Everyone is welcome to come along to our committee meeting – come along for a cup of tea and a chat! We are a friendly group and really enjoy what we do. The date and time of our meetings will be on the school notice board, newsletter, website and on the PTFA's Facebook page. Remember even just one hour of you time and help will be warmly received and appreciated!



Classes for September 2022

Classes at Bewdley Primary School are known by class names, rather than by the names of the teachers. This is largely because we have a variety of job-sharing arrangements and it can sometimes become a little complicated – particularly when a teacher is teaching in more than one class! The children chose authors as their theme and we then selected age-appropriate classic choices!

Early Years and Key Stage One

Class Name		Taught By
Bewdley Primary School Nursery	 	Miss Hinton , Mrs Walker and the nursery team
Inkpen (RI) <i>Mick Inkpen</i>	 	Mrs Tench /Mrs Haynes
Dodd (RD) <i>Lynley Dodd</i>	 	Mrs Trow
Butterworth (1B) <i>Nick Butterworth</i>	 	Miss Ward
Donaldson (1D) <i>Julia Donaldson</i>	 	Mrs Walter
Bond (2B) <i>Michael Bond</i>	 	Mr Pritchard
Milne (2M) <i>A.A. Milne</i>	 	Mr Morris

Classes Key Stage 2

Class Name		Taught By
Dahl (3D) <i>Roald Dahl</i>	 	Miss Stevens
Potter (3P) <i>Beatrix Potter</i>	 	Mrs Page / Mrs Bennett
Morpurgo (4M) <i>Michael Morpurgo</i>	 	Mr Fallows
Blyton (4B) <i>Enid Blyton</i>	 	Mrs Hares /Mrs Brazier
Rowling (5R) <i>J.K. Rowling</i>	 	Miss Evans
Lewis (5L) <i>C.S. Lewis</i>	 	Miss Jones
Blackman (6B) <i>Malorie Blackman</i>	 	Mrs Woodward
Carroll (6C) <i>Emma Carroll</i>	 	Miss Bradley/ Mrs Brazier

Bewdley Primary School Governors

The Governors of Bewdley Primary School are like the board of directors of a company, making strategic decisions about the running of the school, decisions which promote the best interests of all the children in the school. They aim to make sure the children receive a high quality of education that is continually improving. They take an active interest in all aspects of school life. The Governors meet every term and sub-committees regularly meet to discuss a wide range of issues.

Contacting the Governors

Parents / carers can raise matters with governors about school policy and organisation at any time. This can be done by writing to the Chair of Governors c/o the School Office or by e-mail; governorchair@bewdleyprimary.worcs.sch.uk

School Governors

Name	Governor Category	Responsibilities
Martin Saunders	Chairman / Co-opted	Safeguarding / Headteacher's Review
Christopher Augar	Co-opted	LKS2 / Property / Finance and Personnel
Alan Booth	Vice Chairman / Co-opted	Finance and Personnel / UKS2 / Property / Headteacher's Review
Amanda Bradley	Staff	Data and Assessment
Deborah Madeley	Parent	UKS2
Linsay Mayman	Parent	KS1/Gifted and Talented
Stuart Meese	Co-Opted	
Donna Stevens	Co-Opted	Finance
Daniela Tomlinson	Co-opted	Early Years
Andy Webster	Parent	KS1 and ICT
Alice Westbury	Parent	LKS2 / SEND / Head teacher's Review
Jane Woakes	Head teacher	
Ian Williams	Local Authority	Health and Safety (Inc.well being)
Anne Booth	Clerk	

Bewdley Primary School

Term Dates Academic Year 2022/2023

Autumn Term

TED	Monday 5 th September 2022
TED	Tuesday 6 th September 2022
School Reopens	Wednesday 7 th September 2022
Half Term	Monday 24 th – Friday 28 th October 2022
TED	Friday 2 nd December 2022
Term Ends	Friday 16 th December 2022

Spring Term

TED	Tuesday 3 rd January 2023
School Reopens	Wednesday 4 th January 2023
Half Term	Monday 20 th – Friday 24 th February 2023
Term Ends	Friday 31 st March 2023

Summer Term

TED	Monday 17 th April 2023
School Reopens	Tuesday 18 th April 2023
Half term	Monday 29 th May – Friday 2 nd June 2023
Term Ends	Tuesday 25 th July 2023

Good Friday	Friday 7 th April 2023
Easter Monday	Monday 10 th April 2023
May Day	Monday 1 st May 2023

Bewdley Primary School and Nursery Staff September 2022

Headteacher	Mrs. Jane Woakes	RE and Collective Worship Leader DSL
Teachers		
Assistant Headteachers	Mrs. Jacqui Bennett Miss Amanda Bradley Mrs. Melanie Hares	SENDCO / DSL / Inclusion – SEND / LAC / Wellbeing / PSHEC lead Assessment & Achievement/Community Lead/ Reading Lead Curriculum / Teaching and Learning
Nursery	Mrs. Joanne Walker Miss Megan Hinton	Hungry Caterpillars Nursery Manager Elmer's Nursery Teacher (Early Years Curriculum)
Reception	Mrs. Jo Haynes Mrs. Louise Tench Mrs. Karen Trow	Early Years Lead & Lead for Phonics/Reading Reception Coordinator / Maths Lead Early Years Assessment Lead
Key Stage 1 Year 1	Mrs. Rachel Walter Miss Beth Ward	MFL Lead History Lead
Key Stage 1 Year 2	Mr Jamie Morris Mr William Pritchard	ICT / Computing Leader / School Council KS1 Leader / Visit Leader / Science Lead /Dep DSL
Lower Key Stage 2 Year 3	Miss Kate Stevens Mrs. Sam Page Mrs. Jacqui Bennett	Geography Lead Music Lead Assistant Head/SENDCO/DSL
Lower Key Stage 2 Year 4	Mrs. Melanie Hares Mr William Fallows	Assistant Head/LKS2 Leader/CPD Leader PE Lead
Upper Key Stage 2 Year 5	Miss Chloe Evans Miss Charlotte Jones	Writing Lead
Upper Key Stage 2 Year 6	Miss Amanda Bradley Mrs. Amy Brazier Mrs. Sarah Woodward	Assistant Head/ UKS2 Leader/Community Lead/ Whole School Assessment/ Reading Lead Art and DT Lead Maths Leader
HUB Learning Centre	Mrs Ruth Stevenson	
Teaching Assistants		
Lead TAs	Nicky Morris Jenny Tandy	Learning Centre Michelle Hall Jess Taylor

Bewdley Primary School Nursery	Jo Walker Sian Llewellyn Sally Millington Anna Ward	Kate Rees Kate Walker
Reception	Adele Maiden Jacqui Waterhouse Lucy Taylor Ruth Dent Lorna Gibson (Forest School Lead)	Key Stage 1 (Years 1 and 2) Bev Bibb Lorna Gibson (Forest School Lead) Lisa Cooper Jess Kerr (1-2-1) Kirsty Yeomans Hayley Yeomans Lucy Valentine Trudi Wall Michelle Giles
Lower Key Stage 2 (Years 3 and 4)	Sue Davies Rachel Jackson Jess Taylor Karen Thompson Niki Carder Rhiannon Powell Zoe Saunders (Swimming)	Upper Key Stage 2 (Years 5 and 6) Michelle Hall Rachael Moore Emma Speller Kat Buckley Sarah Rochelle Demi Badham Kerry Smith
Office Staff		Cleaners
Sarah Devons Charlotte Jones Nikki Walker Leigh Wills	School Administrator Nursery Admin and Finance Assistant Business Manager School Administrator	Mark Ward Caretaker Cleaners – Lewis Cleaning Company
Lunchtime Supervisors		RASCALS
Sarah Pouney Donna Boswell Becky Jones Karen Jones Jo Mason Our TA's also supervise during lunchtime	Jess Taylor Jackie Waterhouse Rachel Moore Karen Impey	

Year 2 Teacher Assessments and Year 6 Assessment and Tests

These are the results for Bewdley Primary School 2019. Figures in brackets are national attainment. **The more up to date statistics will be published once the results have been validated.**

EYFS

Achieving Gold Level of Development (GLD)	71% (72%)
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Phonics

Year	Pass Rate
Year 1	78% (82%)
Year 2 (Retake)	75%

KS1

Subject	Achieving age related expectation	Above age related expectation
Reading	85% (75%)	33% (25%)
Writing	72% (69%)	24% (15%)
Maths	78% (76%)	26% (22%)

KS2

Subject	Achieving age related expectations	Above age related expectations	Scaled Score
Reading	85% (73%)	32% (27%)	105.8 (104.4)
Writing	81% (78%)	26% (20%)	N/A
Grammar, punctuation and spelling	83% (78%)	30% (36%)	105.7 (106.3)
Maths	77% (79%)	30% (27%)	104.1 (105)
Reading, Writing, Maths combined	72% (65%)	17% (11%)	N/A

Progress

Subject	Average Progress
Reading	+ 2.68
Writing	+ 1.41
Maths	+ 0.36

End of Key Stage 1 Teacher Assessments and End of Key Stage 2 Assessments and Tests take place each year. Latest results can be accessed by clicking on the DFE website link below
<https://www.compare-school-performance.service.gov.uk/school/135076>