



Getting ready for the new term at Bewdley Primary School Saturday 1st September 2018

We hope you have had a lovely summer and are looking forward to the new school year next week. We thought you may like to have an update / reminder about general school information to allow the first day back at school to go as smoothly as possible.

School Uniform

We work hard to achieve high standards at Bewdley Primary School. These standards relate not only to work but also to attendance, behaviour and dress code. School uniform gives the children a sense of belonging and identifies them in the community. All pupils are expected to wear school uniform and the list below has been carefully planned to keep the costs reasonable.

- Grey trousers, grey shorts, grey pinafore dress or grey skirt
- Red and white gingham dress can be worn in summer
- School sweatshirt, cardigan or red jumper
- White shirt / white polo shirt
- Plain grey, black, red or white socks or tights
- Black school shoes (sensible sandals can be worn in summer)

P.E

- Black shorts
- White T-shirt with school logo
- Spare socks
- Trainers – (to be kept in school and can be used during playtime if required)

PE kits must be in school every day. If you do take your PE kit home please make sure it is returned the next day!

Labelling school uniform

Please make sure everything you bring to school is labelled. - including all school uniform, coats, hats, gloves, lunch boxes and PE kits. We had a staggering amount of unnamed items in lost property at the end of the summer term which could not be returned to their owner.

Snacks at Morning Break -

Reception and KS1 children are provided with a piece of fruit each day. KS2 children can bring to school a fruit or vegetable snack in a recyclable container to eat at morning break.



New for this school year – only fresh fruit and vegetables are allowed for morning break, please do not send in anything else.

School Lunches

All school lunch orders must be ordered in advance via Parent Pay. School lunches are available free of charge to all children in Reception and Years 1 and 2, however they **MUST** still be ordered each week.

Parking and the use of the Lay by

Morning drop-off

The lay-by is available for parent use before school, until 9:05am. This area is for drop-offs only. This means that parents are not allowed to leave their vehicles to supervise children in to school. If you are unable to simply drop off your child, need to speak to a teacher or have a query at the school office, you will need to find a legal parking space along the road side. Any cars in the lay-by after 9:05am are at risk of being blocked in until 4:30pm.

Afternoon pick-up

The lay-by is closed to parents. The lay-by will not be available for parents to park in, pick-up or drop-off until approximately 4:30pm.

Arriving at school

The school gate opens in the morning at 8:25am. Classroom doors are then open from 8:35am – 8:45am. If you arrive after 8.45am you are late and will need to report to Reception to register your child in school. **For departing parents the gates will be locked at 8.55am.**

Contacting Staff Members

If you would like to get in touch with staff members, please use the appropriate channels.

- Using a key stage email address or a specific staff member's school e-mail address
- The classroom door, for a quick chat, between 8:35 and 8:45am and then again at 3:10pm
- Through Tapestry, for KS1*, Reception and Nursery parents * new this term
- Ring the school office to make a longer appointment if needed
- Ring the school office to ask for a member of staff to call you back

As referenced in our safeguarding policy, it is not appropriate for parents to contact staff members, regarding school issues, outside of the school environment. This includes the use of social media and any means of communication which is not referenced above.

Please use the contacts details below when required –

School office – 01299 403796 / office@bewdleyprimary.worcs.sch.uk

reception@bewdleyprimary.worcs.sch.uk

ks1@bewdleyprimary.worcs.sch.uk

lks2@bewdleyprimary.worcs.sch.uk

year5@bewdleyprimary.worcs.sch.uk

year6@bewdleyprimary.worcs.sch.uk

Contacting the headteacher – most queries can be dealt with via your child's class teacher. However if you wish to speak to Mrs Woakes after you have spoken to the teacher you can make an appointment via the school office.

We look forward to seeing you all next Wednesday 5th September