

9th February 2018

Dear Parents/Carers

As you are aware we only have two disabled parking spaces within the school car park and we have had several requests from parents/carers to use these spaces. The car park is very busy and we already do not have enough spaces for staff parking. I am concerned that there may be an accident due the movement of cars in such a tight space at the beginning and the end of the school day.

For this reason, we are having to limit the number of cars coming on to the car park and will apply the following priority order to the use of disabled parking spaces:

1. Priority will be given to children with disabilities who are unable to walk from other parking areas outside of school
2. Staff with disabilities
3. Parents/Carers with disabilities
4. Visitors with disabilities

The disabled parking spaces must **not** be used by anyone who does not have a disability and, should anyone need to use these spaces, they are requested to provide evidence of the need. We will then issue a pass number so that you are able to enter via the barrier. Please also note that it is a first come first serve basis, and, if the spaces are full, we may not admit you on to the car park even if you do have a pass code, until there is enough room to accommodate all the cars safely. We are considering whether to designate some or all of the layby parking to those with disabilities. In the meantime, the local residents have been asked to remove their vehicles between 7:00 am and 7:00pm so that school members can use this facility – please make use of these spaces if they are available. We would ask that you do not block the barrier as this will prevent anyone else leaving.

There may be occasions when requests are made for other parents/carers to come onto to the staff car park but permission to park here will only be made under exceptional circumstances and for a short period of time as we simply cannot accommodate additional cars safely.

We hope that you will understand the need to put these measures in place. Should you have any particular difficulties, please contact the school.

Yours sincerely

Jane Woakes

